

# Owner/Developer/Management Membership Application

**Owner/Developer/Manager Members** shall be any corporation, partnership, firm or person, who owns, develops or manages multi-family housing within the jurisdiction of the Apartment Association of Central Pennsylvania.

NAME OF COMPANY: \_\_\_\_\_

NAME OF PRIMARY CONTACT (SPECIFY TITLE): \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

SECONDARY CONTACT (SPECIFY TITLE): \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

REFERRED BY: \_\_\_\_\_

## 2016 Membership Dues

Annual Flat Fee	<u>\$300.00</u>
Processing Fee	+ \$ <u>25.00</u>
\$2.00 per unit from 1 to 1,500 apartment	+ _____
\$1.50 for 1,501 and above	+ _____
<b>TOTAL AMOUNT DUE</b>	= _____

**Application cannot be approved unless both pages of the application are completed**

Please make check **PAYABLE** to PAA Central and **MAIL** to

**PAA Central, 29 S Union St., Middletown, PA 17057**

**Phone: 717-730-0409 Fax: 717-930-0709**

## Paying by Credit Card:

**Credit Card Number:** \_\_\_\_\_ **Exp. Date:** \_\_\_\_\_

**Name as it Appears on Card:** \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_

If you require assistance in determining the correct amount to remit, please call (717) 730-0409 for assistance. Membership in the Apartment Association of Central PA includes membership in the National Apartment Association and the Pennsylvania Apartment Association. You will also receive a free subscription to *UNITS* magazine.

In making this application, I/we agree to abide by the Apartment Association of Central Pennsylvania bylaws and all amendments thereof. In the event of termination of membership in this association, I/we agree to immediately discontinue use of its logo, forms and member services.

Also, I/we understand that by providing the fax number(s) and email address(es) above, I/we hereby consent to receive faxes and email notices sent by or on behalf of PAA Central PA.

PRINT NAME

DATE

SIGNATURE

TITLE

**Owner / Developer / Management Co.** \_\_\_\_\_

**Total Number of Apartment Units** \_\_\_\_\_

<b>Apartment Community, Address &amp; County</b>	<b>Unit Total</b>	<b>Property Manager &amp; Email Address</b>	<b>Phone #</b>



## Membership Code of Conduct

**All PAA Central members must review and complete the organizations Code of Conduct. This document must be turned in with as part of the membership application.**

We, the members of PAA Central, recognize our duty to the public and those individuals who choose to reside in rental housing. Being ever mindful of the increasing role of the rental housing industry in providing homes, we have united ourselves for the purpose of improving the services and conditions of the rental housing industry. Therefore, we adopt this Code of Conduct as our guide in dealing with all people.

### Owner/Manager Member

- We conduct ourselves in an honest and ethical manner at all times to better the communities of which we are a part.
- We comply with all laws, regulations and building codes applicable to the rental housing industry.
- We adhere to all fair housing principles.
- We respect the rights and responsibilities of our residents and diligently respond to their requests.
- We strive to conserve natural resources and to preserve the environment.
- We believe in the value of contracts and their enforcement.
- We believe in the importance of continuing education for rental housing owners, managers and residents. We maintain an equitable and cooperative relationship among the members of this association and with all others who may become a part of this industry in order to further the interest of all members of this association.

### Vendor Member

- We conduct business transactions in a straightforward and honest manner.
- We believe in the value of contracts and their enforcement.
- We conduct business transactions with active knowledge of and affirmative compliance with federal, state and local laws and regulations.
- We respect the integrity of business relationships between members and conduct our business activities with a sense of fair play and competition.
- We respect the right of our colleagues to make an independent and fair determination of the values of our product.
- We will not engage in behavior that constitutes restraint of trade.
- We treat our customers, competitors and vendors with respect and integrity.
- We agree to fulfill our business commitments in a complete, timely and quality manner.
- We encourage our personnel to be proactively involved in and otherwise supportive of association and community-based activities and conduct themselves appropriately at such functions. We will actively promote our business through PAA Central advertising, sponsorship and relationship-building opportunities.

### **Acceptance of the Code of Conduct of PAA-Central**

- I understand that PAA Central Reserves the right to suspend or terminate membership in the association for any member who knowingly and repeatedly violates this Code of Conduct and fails to promptly and properly rectify violations.
- I have read the Code of Conduct of PAA Central and agree to commit the firm as well as myself personally, to abide by the Code, and by the By-Laws, as long as my firm is a member of the PAA Central organization.

Company Name \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_ Authorized Signature \_\_\_\_\_